

**Borough of White Oak
Meeting of Council
September 18, 2023, 7:30 PM
White Oak Borough Municipal Building**

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: August 14, 2023 Workshop Meeting and the August 21, 2023 Council Meeting

EXECUTIVE SESSION: Ms. Ashley Puchalski

PUBLIC COMMENTS: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

Recognitions:

President's Report: Mr. Charles Davis

1.

Mayor's Report: Ms. Ina Marton

1. **Monthly Police Department Report for August**

2.

STANDING COMMITTEE REPORTS

Finance: Mr. Jason Russell

1. **Treasurer's Report – August 2023** (Refer to the separate attachment)

2. **Motion approving the Check Register for the month of August, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (210198 to 210334) totaling \$419,838.13.**

3. **Motion authorizing the following Interfund Transfers for the month of August.**

From	To	Amount
Liquid Fuels	General Fund	9,545.63
Solid Waste	General Fund	70,008.73
Capital Fund	General Fund	9,374.00
Post Retirement	General Fund	1,749.54
General Fund	Liquid Fuels	246,496.06
Total Transfers		\$ 337,173.96

4. **Motion establishing the annual MMOs (Minimum Municipal Obligation), for the year of 2024 for the pension plans:**

Plan	Amount of MMO
Uniformed Retirement Plan	\$409,863.00
Non-Uniformed Retirement Plan	\$299,866.00
TOTAL 2024 MMO	\$709,729.00

5. **Motion to enter into an agreement with Shiloh Service, Inc. for IT services for the administrative and public works offices at a cost of \$ 795.25 per month and authorize the President and Borough Manager to execute the contract on behalf of the Borough.**

6. **Motion to accept a proposal from Shiloh Service, Inc. for equipment and installation costs related to our onsite backup and necessary software at a cost of \$2,465.00.**

7.

Health, Environment and Cable: Ms. Loree Scharritter

1. **Motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$800.00 for the month of August.**
2. **Motion approving the assignment of the Big’s Sanitation Inc. 2023-2025 solid waste contract to Earthwise Environmental Solutions of PA, LLC, conditioned upon the execution of an Assignment Agreement drafted by the Solicitor, and authorizing the Borough Manager and Council President to execute the Assignment Agreement on behalf of the Borough.**

3.

Parks and Recreation: Ms. Julie Opferman

1. **75th Anniversary Celebration:**
 - **White Oak Borough 75th Anniversary Committee planning meeting is scheduled for Tuesday, September 26th, 7:00 PM at the Municipal Building. Anyone who is interested in helping with the celebration are welcome to attend.**
 - **75th Anniversary Items for Sale: Official Oktoberfest one-liter mugs from Germany and official logo T-Shirts**
 - **White Oak Borough 75th Anniversary Oktoberfest Celebration, Friday, September 29th at the WOAA Complex. Doors open at 6:00 PM. Adult tickets are \$30 per person and Child (12 and under) tickets are \$15 per person. Tickets are available at the Borough office.**

3. **White Oak Senior Citizens Update:** George Pambacas

4.

Planning and Zoning: Ms. Joelle Harbert

1. **Present the monthly permit/violation report for August.** (Refer to the separate attachment)

2.

Public Safety: Mr. Louis Bender

1.

Public Works: Mr. George Pambacas

1. **Present the monthly report for August.** (Refer to the separate attachment)

2.

Personnel: Mr. Charles Davis

1.

TAX COLLECTORS' REPORTS

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for August 2023** (Refer to the separate attachment)

ENGINEER'S REPORT: Mr. Ken Hillman

1. **Motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 63571 through 63576, dated August 18, 2023 totaling \$3,706.00.**

2.

SOLICITOR'S REPORT: Ms. Ashley Puchalski

1. **Motion to accept the Solicitor's Report and pay the fees due to Tucker Arensberg Attorneys for Invoice 657384, dated September 14, 2023 totaling \$6,678.18.**

2.

RESOLUTIONS AND ORDINANCES: Ms. Ashley Puchalski

RESOLUTION #2023-24

A Resolution of the Borough of White Oak, County of Allegheny and Commonwealth of Pennsylvania, authorizing and designating the Borough Manager on behalf of the Borough to submit Traffic Signal Maintenance Agreement to the PA Department of Transportation which would include future improved modifications and applications for approval.

RESOLUTION #2023-25

A Resolution of the Borough of White Oak, Allegheny County, Pennsylvania, Approving the 2305 O'Neil Boulevard Subdivision/ Consolidation Plan Filed by Ivan, LLC

RESOLUTION #2023-26

A Resolution of the Borough of White Oak, County of Allegheny and Commonwealth of Pennsylvania, approving an amendment to the Borough fee schedule as related to video footage from Body Worn Cameras

RESOLUTION #2023-27

A Resolution of the Borough of White Oak, County of Allegheny and Commonwealth of Pennsylvania, designating the Carnegie Library of White Oak as the official entity that provides library services to our residents

NEW BUSINESS:

OLD BUSINESS:

ANNOUNCEMENTS: (Meetings will be held at the Borough Building and are open to the Public)

- October 9, 2023, 6:45 PM – Council Workshop Meeting
- October 16, 2023, 6:45 PM – Council Workshop Meeting
 - 7:30 PM – Council Meeting

ADJOURNMENT