

**Borough of White Oak
Meeting of Council
January 17, 2022, 7:30 PM
White Oak Borough Municipal Building**

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: December 20, 2021 Council Meeting
December 29, 2021 Council Special Meeting
January 3, 2022 Council Reorganization Meeting

ADOPTION OF 2022 BUDGET:

Presentation of the 2022 Budget for the following funds: Mr. John Palyo

- **General Fund**
- **Solid Waste Fund**
- **Capital Projects Fund**
- **Liquid Fuels Fund**
- **Fire Fund**
- **Non-Uniformed Pension Fund**
- **Uniformed Pension Fund**
- **Post Retirement Fund**

RESOLUTION #2022-04

A Resolution of the Borough of White Oak, County of Allegheny, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for specific purposes of the municipal government, hereinafter set forth, during the year of 2022 and fixing the tax rate for the year 2022.

EXECUTIVE SESSION: Ms. Patricia L. McGrail

PUBLIC COMMENTS REGULAR MEETING: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

President's Report: Mr. Charles Davis

1.

Mayor's Report: Ms. Ina Marton

1. **Monthly Police Department Report for December**

2.

STANDING COMMITTEE REPORTS

Finance: Mr. Jason Russell

1. **Treasurer's Report – December 2021** (Refer to the separate attachment)
2. **Motion approving the Check Register for the month of December, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (207919 to 208041) totaling \$787,891.54.**
3. **Motion authorizing the following Interfund Transfers for the month of November.**

From	To	Amount
Liquid Fuels	General Fund	145,295.75
Solid Waste	General Fund	48,512.94
Capital Projects	General Fund	763,945.48
Post Retirement	General Fund	6,851.04
Solid Waste	General Fund	48,000.00
General Fund	Post Retirement	116,209.00
Total Transfers		\$1,128,814.21

4.

Health, Environment and Cable: Ms. Loree Scharritter

1. **Motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of December 2021.**
2. **Motion to authorize payment to Sable Kennel, for Animal Control Services, in an amount of \$200.00 for services in the month of December. (This is an hourly rate not a contractual rate for service.)**
3. **Motion to appoint _____ as Animal Control Officer for the Borough of White Oak at a cost of _____.**
- 4.

Parks and Recreation: Ms. Julie Opferman

1. **Announcing that the Borough was a recipient of a \$184,100 grant award from the Community Conservation Partnerships Program administered by the Department of Conservation and Natural Resources. This project is for the renovation of the Heritage Hills Playground Project.**
- 2.

Planning and Zoning: Ms. Joelle Harbert

1. **Present the monthly permit/violation report for December. (Refer to the separate attachment)**
- 2.

Public Safety: Mr. Louis Bender

1. **Motion to adopt the recommended amendments to the White Oak Police Department's Standard Operating Procedures as it pertains to Use of Force, Body Armor and the Equipment List for New Officers.**
- 2.

Public Works: Mr. George Pambacas

1. **Present the monthly report for December.** (Refer to the separate attachment)
- 2.

Personnel: Mr. Charles Davis

1. **Motion to approve a two (2) year contract for John Palyo, Borough Manager under the terms and conditions presented to Council.**
- 2.

TAX COLLECTORS' REPORTS

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for December 2021** (Refer to the separate attachment)

ENGINEER'S REPORT: Mr. Ken Hillman

1. **Motion to accept the Engineer's Report.**
2. **Motion to approve Pay Request #2 in an amount of \$211,350.38 and Pay Request #3 (Final) in an amount of \$31,454.60 submitted by Clearwater Construction, under the GEDTF Grant Center Street Extension Roadway Stabilization Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough.**
3. **Motion to approve Pay Request #6 in an amount of \$6,834.34 submitted by Reno Brothers, Inc. under Contract #3 – HVAC and Plumbing as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough.**
4. **Motion to approve Pay Request #6 in an amount of \$61,935.52 and Pay Request #7 in an amount of \$57,450.00 submitted by Merit Electrical, under Contract #4 - Electrical as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough.**
5. **Motion to approve Pay Request #4 in an amount of \$120,508.90 and a Summary Deduct Change Order in and amount of \$24,941.08 submitted by Tresco Paving Corporation for the 2021 Paving Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough.**

6. **Motion to approve Change Order #3 in an amount of \$2,753.92** (Patch holes in maintenance building block/brick walls, add angle supports for the maintenance building exhaust fan and add recess lighting in the Police Department hallway) **submitted by BZ Construction, under Contract #1 - General as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough.**

7.

SOLICITOR'S REPORT: Ms. Patricia L. McGrail

1. **Motion to accept the Solicitor's Report and pay the fees due to McGrail & Associates, LLC for Invoices 37209, 37600, 603, 604, 607, 684, 685, 687, 688, 689, 690, and 697, dated January 14, 2022 totaling \$5,687.14.**

2.

RESOLUTIONS AND ORDINANCES: Ms. Patricia L. McGrail

RESOLUTION #2022-05

Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our PNC Bank Accounts ending in 7237, 5257, 3511, 7261, 7245, 3503, 7253, 7288, 7296, and 9743.

RESOLUTION #2022-06

Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our First Commonwealth Bank ending in 6660

RESOLUTION #2022-07

Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our S & T Bank Account ending in 7079.

NEW BUSINESS:

OLD BUSINESS:

ANNOUNCEMENTS:

(Meetings will be held at the Borough Building and are open to the Public)

- **February 14, 2022, 6:45 PM – Council Workshop Meeting**
- **February 21, 2022, 6:45 PM – Council Workshop Meeting**
 - **7:30 PM – Council Meeting**

ADJOURNMENT