

**Borough of White Oak
Meeting of Council
October 21, 2024, 7:30 PM
White Oak Borough Municipal Building**

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: September 9, 2024, Council Workshop Meeting
September 16, 2024, Council Meeting

EXECUTIVE SESSION: Ms. Ashley Puchalski

PUBLIC COMMENTS: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

President's Report: Mr. Charles Davis

1. **Motion to accept the resignation of Donald Hultberg effective immediately from the position of Alternate to the Planning Commission.**
2. **Motion to appoint Donald Hultberg to the Zoning Hearing Board for the remainder of the term vacated by Ken Robb due to his passing. (12/31/2024)**
- 3.

Mayor's Report: Ms. Ina Marton

1. **Monthly Police Department Report for September**
- 2.

STANDING COMMITTEE REPORTS

Finance: Mr. Jason Russell

1. **Treasurer's Report – September 2024** (Refer to the separate attachment)
2. **Motion approving the Check Register for the month of September, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (50524 to 50640 and 100011) totaling \$640,035.06**

3. **Motion authorizing the following Interfund Transfers for the month of September.**

From	To	Amount
Liquid Fuels	General Fund	10,684.90
Solid Waste	General Fund	69,938.50
Capital	General Fund	498.96
Post Retirement	General Fund	2,900.24
Fire Fund – RVFC	General Fund	2,629.50
Fire Fund – WOVFC#1	General Fund	2,629.50
Total Transfers		\$ 89,281.60

4. **Motion to enter into a one-year service agreement with Shiloh Service, Inc. in the amount of \$804.20 per month for computer network services for the Borough administrative and public works departments.**

5.

Health, Environment and Cable: Ms. Joelle Harbert

1. **Motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$850.00 for the month of September.**

2. **Motion to authorize payment to The Hideaway Kennels for Animal Control Services, in the amount of \$ 370.00 for the month of September.**

3.

Parks and Recreation: Ms. Julie Opferman

1. **Announcements:**

- **White Oak Borough 2nd Annual Oktoberfest Celebration – Post event comments**
- **White Oak Borough Halloween Parade and Truck-and-Treat event will be held on Saturday, October 26th from Noon till 2:00 PM at Sampson’s Mills Presbyterian Church. Parade Line Up will begin at 11:30 AM.**
- **White Oak Borough Trick or Treat will be Thursday, October 31st from 6:00 PM to 8:00 PM**
- **White Oak Borough Season of Lights and Holiday Market, Saturday, November 30th**
 - **2:00 to 5:00 PM – Pancake Sausage Brunch with Santa – Rainbow VFC**
 - **3:00 to 8:00 PM – Holiday Market – Heritage Hill Park**
 - **6:00 PM – Lighting of the Holiday Tree – Heritage Hill Park**
 - **Featuring vendors, hot chocolate, bonfires, horse drawn carriage rides, prizes, storytellers and photos with Santa.**

2. **Motion to purchase a 16’ LED Lighted Tree for the Season of Lights and Holiday Market from Wayfair in the amount of \$ 459.99**

3. **White Oak Senior Citizens Update: George Pambacas**

4. **White Oak Athletic Association Update: Loree Scharritter**

5.

Planning and Zoning: Ms. Amanda DePaulis

1. **Present the monthly permit/violation report for September.** (Refer to the separate attachment)
- 2.

Public Safety: Ms. Loree Scharritter

1.

Public Works: Mr. George Pambacas

1. **Present the monthly report for September.** (Refer to the separate attachment)
- 2.

Personnel: Mr. Charles Davis

1.

TAX COLLECTORS' REPORTS

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for September 2024** (Refer to the separate attachment)

ENGINEER'S REPORT: Ms. Amber Yon / Mr. Robert Roach

1. **Motion to accept the Engineer's Report and to pay the fees due to Penn E & R, Inc. for Invoice 25571, dated October 4, 2024 totaling \$ 3,250.00 and Invoice 25685, dated October 15, 2024 totaling \$ 3,785.00.**
- 2.

SOLICITOR'S REPORT: Ms. Ashley Puchalski

1. **Motion to accept the Solicitor's Report and pay the fees due to Tucker Arensberg Attorneys for Invoice 679710, dated October 8, 2024 totaling \$ 10,552.79.**
2. **Motion to authorize the Solicitor to proceed with the condemnation process of the structures located at 8 Allen Way, 2172 Lewis Street, 610 Osborne Street and 612 Osborne Street as a result of numerous property maintenance and structural code violations.**
- 3.

RESOLUTIONS AND ORDINANCES: Ms. Ashley Puchalski

ORDINANCE #2024-28

An Ordinance of the Borough of White Oak, Allegheny County, Commonwealth of Pennsylvania, repealing Article 349 of the code of the Borough of White Oak ("Occupational Privilege Tax"), to conform to the Local Tax Enabling Act and to levy a Local Services Tax in the amount of fifty-two dollars (\$52.00) and to establish exemptions, guidelines and regulations for the collection thereof.

RESOLUTION #2024-29

A Resolution of the Borough of White Oak, County of Allegheny and Commonwealth of Pennsylvania, authorizing the filing of a \$60,000.00 grant request under the Statewide Local Share Assessment grant program through the Commonwealth Financing Authority and approving the President and Borough Manager as authorized signatories for all grant documents for the Heritage Hill Park Walking Trail Improvements Project – Phase II.

NEW BUSINESS:

OLD BUSINESS:

ANNOUNCEMENTS: (Meetings will be held at the Borough Building and are open to the Public)

- November 11, 2024, 6:45 PM – Council Workshop Meeting
- November 18, 2024, 6:45 PM – Council Workshop Meeting
 - 7:30 PM – Council Meeting

ADJOURNMENT