

**Borough of White Oak
Meeting of Council
November 17, 2025, 7:30 PM
White Oak Borough Municipal Building**

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: October 13, 2025, Council Workshop Meeting
 October 13, 2025, Special Meeting of Council
 October 20, 2025, Council Meeting

EXECUTIVE SESSION: Ms. Ashley Puchalski

PUBLIC COMMENTS: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

President's Report: Mr. Charles Davis

1.

Mayor's Report: Ms. Ina Marton

1. **Introduction of our two new police officers.**
2. **Monthly Police Department Report for October**
- 3.

STANDING COMMITTEE REPORTS

Finance: Mr. Jason Russell

1. **Treasurer's Report – October 2025** (Refer to the separate attachment)
2. **Motion approving the Check Register for the month of October, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (52097 to 52238) totaling \$1,712,653.29.**
3. **Motion authorizing the following Interfund Transfers for the month of October.**

From	To	Amount
Liquid Fuels	General Fund	9,148.64
Solid Waste	General Fund	69,783.10
Post Retirement	General Fund	3,921.13
Fire Fund RVFC	General Fund	14,336.09
Fire Fund WOVFC#1	General Fund	12,802.31
Total Transfers		\$ 109,991.27

4.

Health, Environment and Cable: Ms. Joelle Harbert

1.

Parks and Recreation: Ms. Julie Opferman

1. **(Motion for Consideration): Motion to enter into a Lease and Service Agreement with Safe Haven Baby Boxes Inc. as a host location at an initial fee of \$ 16,000.00 with an annual renewal fee of \$ 600.00 and authorize the Borough President and Manager to execute all documents pending the Solicitor's final approval of the agreement.**
2. **Announcements:**
 - **Post Event Comments:**
 - **White Oak Borough Halloween Parade, Truck-and-Treat, and Trunk-and-Treat event**
 - **Bingo Brunch to benefit the Veteran's Memorial Fund Project**
 - **White Oak Recreation Committee Holiday Craft Show, Saturday, December 6th at the WOAA Complex from 10:00 AM to 3:00 PM. For information contact Karen at 412-965-7909.**
 - **WO Recreation Evening with Santa, Sunday, December 7th, 6:00 PM to 8:00 PM @ WOAA Complex**
 - **Veteran's Memorial Project – Buy a Brick Campaign to support the development of the memorial: 4"x8" Red Brick is \$ 100.00; 8"x8" Red Brick is \$150.00; and 4"x4" Replica Coaster is \$ 15.00. Go to our website for more details and ordering instructions.**
2. **White Oak Senior Citizens Update:** George Pambacas
3. **White Oak Athletic Association Update:** Loree Scharritter
- 4.

Planning and Zoning: Ms. Amanda DePaulis

1. **Present the monthly permit/violation report for October. (Refer to the separate attachment)**
2. **(Motion for Consideration) Motion to condemn and declare the structure located at 1242 Clark Street, Lot and Block No. 552-R-155, as dangerous, unsafe, unsanitary and otherwise unfit for human habitation or occupancy and to slate the property for demolition.**
3. **Motion to authorize Keystone Collections Group to proceed with a Sherriff's sale of property located at 324 Circle Drive, Lot and Block No. 650-M-272.**
- 4.

Public Safety: Ms. Loree Scharritter

1.

Public Works: Mr. George Pambacas

1. **Present the monthly report for October.** (Refer to the separate attachment)
- 2.

Personnel: Mr. Charles Davis

- 1.

TAX COLLECTORS' REPORTS

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for October 2025** (Refer to the separate attachment)

ENGINEER'S REPORT: Ms. Amber Yon / Mr. Robert Roach

1. **Motion to accept the Engineer's Report**
2. **Motion to accept the proposal from Snider Recreation, Inc. in an amount of \$14,121.62 under the COSTARS Joint Purchasing Program for a new equipment related to the Borough Pickleball Court Development Project and authorize the Borough Manager to sign all documents related to the purchase on behalf of the Borough.**
3. **Motion to accept the proposal from Murn, Inc. in an amount of \$14,121.62 under the COSTARS Joint Purchasing Program for a Paving, drainage and fencing related to the Borough Pickleball Court Development Project and authorize the Borough Manager to sign all documents related to the purchase on behalf of the Borough.**
- 4.

SOLICITOR'S REPORT: Ms. Ashley Puchalski

1. **Motion to accept the Solicitor's Report.**
- 2.

RESOLUTIONS AND ORDINANCES: Ms. Ashley Puchalski

RESOLUTION #2025-18

A Resolution of the Borough of White Oak, County of Allegheny and Commonwealth of Pennsylvania, authorizing the filing of a \$450,000.00 grant request under the Statewide Local Share Assessment grant program through the Commonwealth Financing Authority and approving the President and Borough Manager as authorized signatories for all grant documents for the Borough Public Pool Bathhouse Rehabilitation Project.

ORDINANCE #2025-19

An Ordinance of the Council of the Borough of White Oak, Allegheny County, Commonwealth of Pennsylvania, Amending Ordinance No. 2017-24 to Authorize the Installation of Official Stop Signs at the Intersections of Forge Way and California Avenue and Fallon Way and California Avenue within the Borough of White Oak

NEW BUSINESS:

OLD BUSINESS:

ANNOUNCEMENTS: (Meetings will be held at the Borough Building and are open to the Public)

- **December 8, 2025, 6:45 PM – Council Workshop Meeting**
- **December 15, 2025, 6:45 PM – Council Workshop Meeting**
 - **7:30 PM – Council Meeting**

ADJOURNMENT