

**Borough of White Oak  
Meeting of Council  
November 20, 2023, 7:30 PM  
White Oak Borough Municipal Building**

**Agenda**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**MINUTES:** October 9<sup>th</sup> Workshop Meeting and the October 16<sup>th</sup> 18<sup>th</sup> Council Meeting

**EXECUTIVE SESSION:** Ms. Ashley Puchalski

**PUBLIC COMMENTS:** Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

**President's Report:** Mr. Charles Davis

1.

**Mayor's Report:** Ms. Ina Marton

1. **Monthly Police Department Report for October**

2.

**STANDING COMMITTEE REPORTS**

**Finance:** Mr. Jason Russell

1. **Treasurer's Report – October 2023** (Refer to the separate attachment)

2. **Motion approving the Check Register for the month of October, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (210449 to 210573) totaling \$1,682,155.93.**

3. **Motion authorizing the following Interfund Transfers for the month of October.**

<b>From</b>	<b>To</b>	<b>Amount</b>
<b>Liquid Fuels</b>	<b>General Fund</b>	<b>9,510.98</b>
<b>Solid Waste</b>	<b>General Fund</b>	<b>64,382.88</b>
<b>Post Retirement</b>	<b>General Fund</b>	<b>2,173.20</b>
<b>Fire Fund (RVFC)</b>	<b>General Fund</b>	<b>3,393.00</b>
<b>Fire Fund (WOVFC#1)</b>	<b>General Fund</b>	<b>2,559.00</b>
<b>Total Transfers</b>		<b>\$ 82,019.06</b>

4. **Motion to authorize the advertising of the 2024 Budget.**

5.

**Health, Environment and Cable:** Ms. Loree Scharritter

1. **Motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$800.00 for the month of October.**
2. **Motion to authorize payment to The Hideaway Kennels for Animal Control Services, in the amount of \$ 300.00 for the month of October 2023.**
- 3.

**Parks and Recreation:** Ms. Julie Opferman

1. **75<sup>th</sup> Anniversary Celebration:**
  - **White Oak Borough 75<sup>th</sup> Anniversary Committee planning meeting is scheduled for Tuesday, November 28<sup>th</sup>, 7:00 PM at the Municipal Building. Anyone who is interested in helping with the celebration are welcome to attend.**
  - **We still have some remaining 75<sup>th</sup> Anniversary Items for Sale: Official Oktoberfest one-liter mugs from Germany and official logo T-Shirts**
  - **WO Recreation Board Holiday Craft Show, Saturday, December 2<sup>nd</sup>, 10:00 AM to 3:00 PM @ WOAA Complex**
  - **WO Recreation Board Evening with Santa, Sunday, December 3<sup>rd</sup>, 6:00 PM to 8:00 PM @ WOAA Complex**
  - **White Oak Borough Season of Lights and Holiday Market, Saturday, December 9<sup>th</sup>**
    - **2:00 to 5:00 PM – Pancake Sausage Brunch with Santa – Rainbow VFC**
    - **5:00 to 10:00 PM – Holiday Market – Heritage Hills Park**
    - **6:00 PM – Lighting of the Holiday Tree – Heritage Hill Park**
    - **Featuring vendors, hot chocolate, bonfires, horse drawn carriage rides, prizes and gingerbread house contest, storytellers and photos with Santa.**
2. **(Motion for consideration): Motion to authorize the purchase of holiday lights and supplies for the lighting at a cost of not to exceed \$ 5,000.00. (Lights to be utilized for the Holiday Market, Season of Lights and any other various Borough sponsored community events as recommended by the 75<sup>th</sup> Anniversary Committee.)**
3. **White Oak Senior Citizens Update:** George Pambacas

**Planning and Zoning:** Ms. Joelle Harbert

1. **Present the monthly permit/violation report for October. (Refer to the separate attachment)**
- 2.

**Public Safety:** Mr. Louis Bender

1. **Motion to approve the Memorandum of Understanding between the Borough of White Oak and the Fraternal Order of Police, Lodge 91 for the period of November 20, 2023 through December 31, 2024, and authorize the Council President and Borough Manager to execute the agreement.**
- 2.

**Public Works:** Mr. George Pambacas

1. **Present the monthly report for October. (Refer to the separate attachment)**
- 2.

**Personnel:** Mr. Charles Davis

- 1.

### **TAX COLLECTORS' REPORTS**

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for October 2023 (Refer to the separate attachment)**

**ENGINEER'S REPORT:** Mr. Ken Hillman

1. **Motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 63862 through 63867, dated October 25, 2023 totaling \$3,580.50.**
2. **Motion to approve Pay Request #1 in an amount of \$232,020.00 submitted by Snider Recreation, Inc. for the Heritage Hill Playground Rehabilitation Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough.**
3. **Motion to approve Pay Request #1 in an amount of \$12,492.00 submitted by Reno Brothers Inc. for the WOAA GEDTF & CEAP WOAA HVAC Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough.**
- 4.

**SOLICITOR'S REPORT:** Ms. Ashley Puchalski

1. **Motion to accept the Solicitor's Report and pay the fees due to Tucker Arensberg Attorneys for Invoice 660797, dated November 16, 2023 totaling \$5,795.00.**
- 2.

**RESOLUTIONS AND ORDINANCES: Ms. Ashley Puchalski**

**RESOLUTION #2023-33**

A Resolution of the Borough of White Oak, County of Allegheny and Commonwealth of Pennsylvania, authorizing to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments.

**NEW BUSINESS:**

**OLD BUSINESS:**

**ANNOUNCEMENTS:** (Meetings will be held at the Borough Building and are open to the Public)

- December 11, 2023, 6:45 PM – Council Workshop Meeting
- December 18, 2023, 6:45 PM – Council Workshop Meeting
  - 7:30 PM – Council Meeting

**ADJOURNMENT**