

**Borough of White Oak
Meeting of Council
May 19, 2025, 7:30 PM
White Oak Borough Municipal Building**

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: April 14, 2025, Council Workshop Meeting
April 21, 2025, Council Meeting

EXECUTIVE SESSION: Ms. Ashley Puchalski

PUBLIC COMMENTS: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

President's Report: Mr. Charles Davis

1.

Mayor's Report: Ms. Ina Marton

1. **Monthly Police Department Report for April**

2.

STANDING COMMITTEE REPORTS

Finance: Mr. Jason Russell

1. **Treasurer's Report – April 2025** (Refer to the separate attachment)

2. **Motion approving the Check Register for the month of April, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (51371 to 51522) totaling \$661,168.17.**

3. **Motion authorizing the following Interfund Transfers for the month of April.**

From	To	Amount
Liquid Fuels	General Fund	10,154.44
Solid Waste	General Fund	69,291.40
Post Retirement	General Fund	3,984.44
Total Transfers		\$ 83,430.28

4. **Motion to open an account at First Commonwealth Bank to be designated specifically for the Veteran's Memorial Project and authorize the Council President and Borough Manager to execute all documents on behalf of the Borough.**

5.

Health, Environment and Cable: Ms. Joelle Harbert

1. **Motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$850.00 for the month of April.**
2. **Motion to authorize payment to The Hideaway Kennels for Animal Control Services, in the amount of \$ 370.00 for the month of April.**
3. **Announcements:**
 - **The Rabies Clinic in partnership with the White Oak Animal Safe Haven is scheduled for Saturday, June 7th from 11:00 AM to 2:00 PM at the Municipal Building Parking Lot. Resident rate is \$ 5.00; proof of residency is required. Non-Resident rate is \$ 10.00. Additional information is available on our website.**
- 4.

Parks and Recreation: Ms. Julie Opferman

1. **White Oak Pool Opens for the 2025 season on Monday, May 26th 11:00 AM to 7:00 PM**
 - **We will be hosting two more pool pass presale dates on May 21st and 22nd from 4:30 to 7:00 PM at the Borough Building.**
 - **From May 26th through June 8th there will be no daily admission to the pool. This time period will be designated for Season Pass Holders Only.**
2. **White Oak American Legion Post 701 Memorial Day Parade on Monday, May 26th beginning at 12:00 PM**
3. **White Oak Community Yard Sale is scheduled for Saturday, June 21st from 8:00 AM to 3:00 PM, rain date is Sunday, June 22nd. Please contact Michelle at the Borough office to be placed on the list.**
4. **The White Oak VFC #1 Golf Outing is scheduled for Saturday, June 7th with a 9:00 AM Shotgun start at Butlers Golf Course. Cost is \$125.00 per golfer with other sponsorship opportunities available. Contact 412-999-6943 for more information.**
5. **White Oak Senior Citizens Update:** George Pambacas
6. **White Oak Athletic Association Update:** Loree Scharritter
- 7.

Planning and Zoning: Ms. Amanda DePaulis

1. **Present the monthly permit/violation report for April. (Refer to the separate attachment)**
2. **Motion to approve the TRI-COG Land Bank's intent to acquire the property located at 100 Congress Street (Lot & Block 460-P-249) and waive the sixty (60) day notice period.**
- 3.

Public Safety: Ms. Loree Scharritter

1. **Committee Update**
- 2.

Public Works: Mr. George Pambacas

1. **Present the monthly report for April.** (Refer to the separate attachment)
2. **Motion to accept the amended retirement of Public Works Employee, Anthony Rausch, effective June 30, 2025, and approve the payment of his accrued time benefits as per his employment contract.**
3. **Motion to approve the temporary Construction Easement for the Educational Drive Storm Sewer Outflow Repair Project located at 1711 Educational Drive and authorize the Council President and Borough Manager to execute the easement on behalf of the Borough.**
- 4.

Personnel: Mr. Charles Davis

- 1.

TAX COLLECTORS' REPORTS

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for April 2025**
(Refer to the separate attachment)

ENGINEER'S REPORT: Ms. Amber Yon / Mr. Robert Roach

1. **Motion to accept the Engineer's Report and to pay the fees due to Penn E & R, Inc. for Invoice 26799, dated May 14, 2025 totaling \$ 14,593.50.**
- 2.

SOLICITOR'S REPORT: Ms. Ashley Puchalski

1. **Motion to accept the Solicitor's Report and pay the fees due to Tucker Arensberg Attorneys for the April 2025 billing cycle totaling \$7,526.00.**
- 2.

RESOLUTIONS AND ORDINANCES: Ms. Ashley Puchalski

RESOLUTION #2025-08

To make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments.

ORDINANCE NO. 2025-09

An Ordinance of the Borough of White Oak, County of Allegheny, Commonwealth of Pennsylvania, amending Article 951 ("Parks"), Section 951.03 ("Prohibited Conduct") to allow the consumption and sale of alcoholic beverages in Borough Parks for Borough-Sponsored Special Events.

RESOLUTION #2025-10

Motion to adopt the authorized official resolution that the Borough of White Oak of Allegheny County hereby requests a PA Greenways, Trails and recreation Program (GTRP) grant in the amount of \$235,790.00 from the Commonwealth Financing Authority to be used for the White Oak Borough Heritage Hill Park Asphalt Court Rehabilitation Project. (There is a 15% local match for the project, approximately \$ 35,500.00.)

NEW BUSINESS:

Technology and Communications Committee:

1. Motion to approve a proposal from BNS Web Creations in the amount of \$ 1,600.00 for the Borough's Website Redesign Project.
2. Motion to authorize the Technology and Communications Committee to research the transition process to convert the Borough email accounts to a ".gov" format.

OLD BUSINESS:

ANNOUNCEMENTS: (Meetings will be held at the Borough Building and are open to the Public)

- June 9, 2025, 6:45 PM – Council Workshop Meeting
- June 16, 2025, 6:45 PM – Council Workshop Meeting
 - 7:30 PM – Council Meeting

ADJOURNMENT